

User-Led Organisation Core Group Meeting Mint Lane, Lincoln 9th March 2011

Present

Ian Brown	Lincolnshire Sports Partnership
Susan Lipscombe	County Carers/LPCC
Jo Minchin	County Carers
Susan Swinburn	South Lincs Blind Society

In Attendance

Emma Krasinska	Lincolnshire County Council
Charles Cooke	Lincolnshire CDA
Tara Kellie	Lincolnshire CDA
Helen Oliver	Voiceability

Apologies

Mike Martin	
Nigel Webster	West Lindsey Disability Network
Fay Cooper	LAPD
Steve McGuinness	

SUMMARY OF ACTIONS FROM MEETING: 9th March 2011

General actions and decisions	Comments	Responsible Person	Relevant Dates
Final amendments to be made to constitution		Tara	For 6 th April
Training bid to LCC	Needs completing and agreeing by LCC	Tara	Before 31 st March
Proposed action plan	All to look at an identify areas of interest	All	April/May
ULO and LCDA	Charles to draft Memorandum of understanding between ULO and LCDA	Charles	April meeting
Training/ Timebanking	Tara to look further into how ULO timebank could work	Tara	April/May
Training Disability LIB	Tara to look into equality course in Manchester that disability Lib are running- Jo maybe interested	Tara	ASAP.

Item	Comments	Responsible Person
Last meeting	Minutes of 9 th February approved.	All
Actions arising.	<p>Terms of Reference – Tara has produced a draft to set out the purpose of the core group. Adapted from the Cambridge model and adjusted them to our needs. Amended copy available for circulation. Passed by group.</p> <p>Website – URL too long. Until we get our own, we could register the domain name for us to link to the community website. LULO.co.uk is available £30 per year + VAT for the domain name.</p> <p>Andrew Harrison has a friend who is a graphic designer, can they do a logo for the ULO and charge us some book vouchers. Need some kind of branding fairly soon.</p> <p>Skype: Jo not spoken with Steve yet. Will need business Skype account.</p> <p>Sandy – still working on a market place for the CIL, will finish working for us on the 31st March, so will be completed by then.</p> <p>Members voting – Sandy looked in to this. Other ULO's have a delegation box (this person is authorised to represent me)</p> <p>Training bid – on the agenda for later.</p> <p>Constitution. Tara has sent out 2 copies. One with our amendments, and the other with amendments by Sandy.</p>	<p>All</p> <p>TK to arrange</p>

Item	Comments	Responsible Person
	<p>Definition of disabled people should include proxy decided upon by person who has capacity but can not attend a meeting and /or carers acting as an advocate or with power of attorney for those without capacity. We need to be mindful that we are not overwhelmed by those with an 'interest' rather than those with a disability... Add in to glossary definition of disabled person.</p>	TK
Constitution	<p>Final amendments were made to the constitution, discussion around use of terms disabled people or people with disabilities, divided views in the group on this, agreed terms would be used interchangeably.</p>	TK
Training bid to LCC	<p><u>Progress of training bid to LCC</u></p> <p>Need for self directed support champions. To be used as a reference point for other people coming in to the system, peer support, etc.</p> <p>Proposal suggests a network which would be resource for accurate and easy access info on what people can use their PB on. Undertake training to learn specific mentoring listening and leadership skills. Citizen Leaders in Derbyshire run by Sandy may be a good model.</p> <p>If we advertise this as a training programme it may put some people off. Run an intro first to bring some people in, can illicit consultation of participants to hear what they want out of it. Run a series of workshops around the county to talk about this proposal and develop the programme from the feedback.</p> <p>People can then put themselves forward as a champion. Partners in policy making course to be run by LCC? Very time intensive, 10 day programme. May be difficult for</p>	

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	<p>people to commit to. Can we, the ULO tailor make it for others?</p> <p>Delivery through the ULO should strengthen our membership.</p> <p>From the champions, we can develop a series of case studies to make films of examples to tout around.</p> <p>How many champions do we think we would end up with at the end of this process? Sandy got 5 from Derbs (city or county? Not both) Tara hopes 5 to 10 for the whole of Lincs.</p> <p>Tara will follow up using other ULOs to come and help us with this programme. Can we time bank them?</p> <p>ULO could have a role in being a continuing broker for the champions and the service users. Who would actually man the office? Charles has an idea about that but not approached the individual yet.</p> <p>Tara is looking for 30-40 people attending each workshop. (brokerage course bought in about 25, which may be a more realistic number) All agreed 15-20 would be more likely</p> <p>LCC wants value for money. The aims and the outcomes need to be clear. If it can be used to build a network, it would be very exciting to see happen.</p> <p>LCC Want to see these workshops opened out to carers also.</p> <p>Who could be a contact point? CDA has a 24 hour help line that could be used for this.</p>	

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	<p>Charles will ask!</p> <p>Still needs co-ordination though.</p> <p>Tara and Emma need to discuss costings and the nitty gritty.</p> <p>Emma is meeting her manager, Richard Collins tomorrow, and she would like to take this to him then, so decisions need to be made here today for Tara to complete proposal.</p>	TK/EK
Action Plan for ULO	<p>ACTION PLAN – project plan 2010 – 11</p> <p>Could people indicate which areas they are interested in so we can hive off and specialise? Will be emailed out to everyone on the list for discussion by next meeting.</p>	ALL
ULO and LCDA	<p>Charles Cooke: Defined relationship between ULO and LCDA. LCDA are holding the rest of the funds assigned to the ULO originally the ULO needs to direct what happens to the money. Need to create a memorandum of understanding that covers this. Charles is expecting that they hold the money and have the capacity to spend it, directed by the ULO. Caveat is that we must be above the law, they have a reputation that must not be sullied by the ULO's actions. Charles will draft that by the next meeting.</p> <p>After that, we are preparing a bid for training money and are happy to bid for other ULO projects. Originally LCDA were a non trading division of the co op. The steering group and non incorporated constitution allowed them to be a lean and efficient operator. We can use the same model to the ULO's benefit. The same kind of arrangement could</p>	CC

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	<p>apply to the ULO. We can provide resources. At some point the ULO can become it's own executive, but whilst we are fledgling they are able to support us.</p> <p>Disadvantages? The CDA is not perfect, not everyone loves the CDA, and to some extent we inherit an association with the CDA. Just like the CDA did when it was affiliated with the Co-Op.</p> <p>The CDA has changed it's strategy recently, it was providing a free service of advice and guidance but they now have to charge for their involvement often stil, looking for grants to do this for people. Also changed from infrastructure to front line delivery. Where the CDA is planning to do things that are relevant to the ULO we would ask if the ULO wanted to be involved in the governance of the project.</p> <p>Examples: For some time CC has wanted to set up a community laundry for people who have problems doing their own laundry. Paid for but as low cost as possible. Need to set up a business for collection and delivery and laundering. Through community centres or individual home? To do this we need it to be appealing for the market. Needs marketing therefore the support of the ULO would be good. Awards for all bid?</p> <p>Developing personal assistant co operatives? The CDA does not want to own these things in the end, just start them off. The ULO could hive off some of these services when it is strong enough to take them on.</p> <p>Currently ULO funding is being used to pay Tara 2.5 days/week for the ULO, this can continue as required.</p>	

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	<p>Potential sources of income of the ULO in the future could be direct payment support if personalised, quality checking, training, access audits</p> <p>The ULO is not incorporated at the moment, the CDA has taken on the responsibility for the money, insurance for the ULO. We may well take these things back in chunks as we can manage them. When we are substantial and sustainable we can become independent, just as the CDA is from the CO-OP now. Took 5 years for the CDA to achieve that.</p> <p>The CDA and the ULO won't be in competition, because the CDA is a development organisation, not in to building a business for itself. The objective is to support an organisation until it is able to stand on it's own two feet.</p> <p>The memorandum of understanding is important. Need to define separateness of the ULO from CDA.</p> <p>CC and TK to update on future projects of interest to ULO through LCDA.</p>	
<p>Training and Timebanking</p>	<p>Training application form?</p> <p>Need to set out a way for individuals to apply for training.</p> <p>Tara has drafted a sheet defining this.</p> <p>Need to define what counts as work & how money or hours tally with 'reward'</p>	<p>TK to look into further.</p>
<p>Any other business</p>	<p>Emma – Share and Knowledge course, the 10 day leadership development course. Taster session on the 5th of April.</p>	

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	<p>Consultation currently happening for eligibility criteria for adult social services. Hard copies from Emma of slides going to various forums</p> <p>LCDA preparing responses Tara will circulate.</p> <p>Disability Lib, training on the equality act and people's rights. London 1st April, Manchester, Weds 30th April. - Jo very interested in attending Manchester, can Tara investigate further?</p>	<p>TK</p> <p>TK</p>