

LIL Exec meeting 1st Feb 2012

Apologies: Iggy Patel, Nigel Webster (retrospective)

Present: Jo Minchin, Mike Martin, Ian Smith, Susan Lipscombe

In Attendance: Emma Krasinska, Charles Cook, Angela Porter.

Meeting chaired by Susan Lipscombe in absence of Chair and Vice Chair

Matters arising.

Local Authority Framework – VoiceAbility is putting in a bid for Bespoke Brokerage Service tender - Ref: RFQ-BBS and is doing this in collaboration with LIL as a support user lead organisation. Helen Oliver is liaising with Susan.

Newsletter has gone out, need to look at monthly bulletins.

Emma Krasinska – Presentation.

Local Authority Adult Social Care micro site.

- Information and Advice site on Adult Social Care and Personalisation
- It will be sitting on top of the Lincolnshire website and replace a lot of adult social care pages
- Based on Stockport website
- Why is Lincolnshire going down this route?
 - To signpost and make clear what adult social care is prepared to do
 - act as a filter of inappropriate calls to the call centre. OR that they were appropriate, but not eligible for a service.
- People tend to be in denial about needing care until a crisis occurs.
- It's positive and enabling for the carers, but a negative one for the people needing it, it represents a loss of independence.
- Had a look at how the site is constructed and the cascade streams green amber and red. GUI based to make it easy for people to use.
- E-market used as a resource.
- financial ready reckoner
- static resource directory
 - Not all services have to be on the approved provider list.
 - The council has the right to remove services for safeguarding reasons
 - No initial charge to people who put their services up on the site
 - There will be links to individual websites

How it relates to LIL

- LCC wants to go would like us to support trusted assessments, online self assessment (eventual AIM).
- Want LIL to have a page on it

- Make people aware of the site
- Recruit people for “testing week” 1st to 7th March to spot gaps in information and process and to give feedback
- Continuing feedback once site goes “live” in April
- Would like the site to assist LIL and other User Led Organisations
- Make services aware of the site

When is self assessment likely to be added to this?

Susan read the Chair's report. [Email attached]

The Action plan

- This was not approved as we ran out of time at the last meeting. Everyone was asked to take it away, think about it and report back. Despite Iggy re-emailing, no one has responded.
- The plan has not been agreed by the core members
- The action plan does not reflect the funding that LIL has
- Too many things wanting the attention of too few people
- We feel we are trying to do too much too soon
- Perhaps we should be looking at keeping things small rather than randomly trying to cover everything everywhere

Deviation from Agenda including Peer Support and Quality Checking

- The group feels fragmented, we didn't meet in Jan, and it has been too long a gap
- Confusion about the direction LIL is going in.
- Also feel rather inadequate, with the short notice of leave of Tara, and the understanding of the funding and other relationships with CDA.
- Charles reported that the funding is available within projects to pay for the implementation if agreed by the exec. A transparent procurement process would be required
 - Peer support project and quality checking are from different funded projects, Mike and Susan are not being paid to do that. The budget for their salaries is from the original ULO pot for development and admin. Mike and Susan should not be working on it.
 - We need to decide who should be doing that work.
 - Write a budget on your project work and bill for it
 - We need to get back to Charles with how we are going to spend the money on peer support and quality checking and tell him what is happening and how much we need for it
 - There is no reason why any member of the core cannot undertake work on a freelance basis. Otherwise consultants/facilitators can be briefed and appointed to do the work.

Moving Forward

- Sit with the core group asap and go through the basic mission statements and objectives, get a very clear understanding of the funding and what is left then discuss the action plan and agree it
- We need to revisit the governance to re-address what the job roles within LIL, actually mean. The role of chair is not as big as perhaps it may seem, and is not about doing the development worker tasks
- Look at roles and responsibilities and redefine mission, values roles and responsibilities, for both Sue and Mike
- May need to re-clarify the job descriptions as a result
- There needs to be a reconnection between the action plan and the funding
- The action plan needs to recognise where the funding comes from
- Iggy's suggestion about group meetings, the agenda should be the action plan. Really good suggestion that should be carried through each meeting.
- It is desirable and is a must that we make sure that the action plan is right and agreed. Facilitator day – Martin, or the facilitator who did committee training. We can pay expenses

Membership/Trustees

- We have 80 members now. Still awaiting Nigel's additional 50 membership forms due from West Lindsey.
- Need to get active membership up and running and not just give out forms.
- Not enough returns. How can we be clever about engaging prospective members. People are not filling them in.
- We have lost trustees, and not everyone has attended meetings. Mike and Susan are left holding the reins without robust direction. Susan has been trying to get trustees on board but did not feel it appropriate
- Susan jotted down candidates for trusteeship, given by Angela.

Joint PSI/LD Board meeting

Concerns were raised about prejudice in the new joint learning disability PSI Partnership board.

Any Other Business

Website.

- One quote received was very expensive. Keep with the one we have and update it! Post links to the newsletter.
- Mike and Susan to train to get skills to work on it.

Jo asked whether the council could refrain from mentioning LIL as potential Brokers or participants in a variety of activities before we have committed to do something?

Membership Forms - Mike can run them through his printer at 10p a copy on 120G paper, as it is a better finish. It is advisable to complete smaller runs through Mike, and more professional and larger orders via Pelican.

Next meeting 23rd February, 10 am, Horncastle, venue To Be Advised.

Agenda: Roles and Responsibilities, Action Plan and Budgeting